

APPLICATION GUIDELINES

There are no application forms. Only one copy of a proposal is required. It should contain the following information:

- » A brief description of the organization's history, objectives and activities
- » A concise statement of the purpose of the request, its significance or uniqueness in relation to other work being done in the field and the results sought
- » The specific amount being requested
- » A detailed budget for the program and an indication of other prospective funding sources
- » A list of the members of the Board of Directors
- » The organization's National Revenue Registration Number confirming the applicant's status as a registered charity
- » Applicants with annual revenues over \$100,000 will be required to provide audited financial statements

The Foundation prefers to initiate site visits or meetings, if needed, after receiving an application and generally discourages pre-application meetings.

Funding Limitations

The Hal Jackman Foundation does not normally provide support for:

- » Capital campaigns or major capital expenditures such as building construction and renovation
- » Endowment campaigns
- » Budget deficits
- » Galas, benefits, and other fundraising activities
- » Grant requests from outside the City of Toronto

Grant requests may be submitted by e-mail to
admin@haljackmanfoundation.org or addressed to:

Victoria Jackman
Executive Director
Hal Jackman Foundation
165 University Avenue, 10th Floor
Toronto, ON M5R 1C9